

**Internet Researcher
NineSigma**

Job Title: Internet Researcher
Department: Program Management
Reports To: SVP Operations
FLSA Status: Exempt

SUMMARY

NineSigma, Inc. is a rapidly growing Cleveland, Ohio-based innovation sourcing firm which helps companies locate new sources of innovation from outside their traditional networks. We are considered a thought leader in the fast-growing new market known as Open Innovation. We work as a change agent within our client organizations and are engaged by Fortune 500 companies to help them find new sources of innovation from around the globe. Our client industries are varied and include Aerospace, Automotive, Chemical, Consumer Products, Materials, Prepared & Processed Foods, etc.

JOB DESCRIPTION

The core aspect of this position is Internet-based research. This individual will identify scientists, businesses, inventors, academic researchers, national labs, private labs, non-profits and other types of research institutions with technology and/or experience relevant to active NineSigma projects. Work to develop research strategies, ensuring that you are providing the most relevant up-to-date information and sources. This opportunity has the potential to lead into a position as a Program Manager. Program Managers work with the client's technology managers and senior technologists to identify the company's technology needs.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to:

- Internet and database research
- Assist in developing key words
- Assist Program Manager with writing first draft of RFP
- Assist with management of manual research team

PERSONAL SKILLS

An individual suited for this position will possess many of the following characteristics:

- Scientific experience
- Effective organizational skills with the ability to prioritize workload
- Innately curious/Enjoys exploration
- Ability to work in a self-disciplined environment
- Comfortable outside core areas of expertise
- Strong analytical skills/an attention to detail
- Creative
- Above average written and oral communication skills

EDUCATION AND EXPERIENCE

MD or Ph.D. preferred in any of the following areas; chemistry, biology, engineering, food science/processing, physics/medical or other devices, electrical engineering/telecommunications or chemistry/chemical engineering. Masters Degree in any of the above stated disciplines will be considered

COMPUTER / TECHNICAL SKILLS

- Above average user of Microsoft software (Word, Excel, PowerPoint)
- Must be internet savvy
- Must have search engine knowledge and user experience
- Must be familiar with database usage and queries

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

The employee ...

- must be able to sit and work in front of a computer monitor for long periods of time
- is regularly required to sit and talk, hear and visually view items
- is required to use hands to finger, handle or feel and reach with hands and arms

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

- Non-smoking environment
- No handguns or other weapons are tolerated
- Employment is contingent on drug screening and a background check.

Please submit a letter and resume to:

jobs@ninesigmacorp.com